May 15, 2003

Telecommunications Service Priority (TSP)
PSAP Enrollment

The Federal Communications Commission (FCC) has announced that it will act as the federal government sponsor for 9-1-1 call centers (called Public Safety Answering Points, or PSAPs) that wish to participate in the TSP Program. The TSP Program is a program administered by the Department of Homeland Security's National Communications System (NCS) with oversight by the FCC. To assist 9-1-1 call centers in the preparation of successful TSP applications, the NCS and FCC have developed the following list of guidelines that highlight critical steps that applicants will need to take to submit a valid TSP application:

1. The PSAP administrator evaluates the telecommunications services of the 9-1-1 call centers under its control to determine which lines should be covered and consults with its telecommunications service provider to determine the cost of TSP coverage. Some service providers charge for TSP, some do not. Each 9-1-1 service provider should provide its PSAP administrator with the circuit identification number for each circuit so that the PSAP administrator can complete the TSP application. Circuits eligible for 9-1-1 TSP include:
   - Voice circuits from the 9-1-1 selective router to the PSAP (PSAP trunks)
   - Data circuits from the PSAP to the pooled ALI host (ALI data circuits)
   - Busy-out circuits from the 9-1-1 selective router to the PSAP (busy-out circuits)
   - Circuits from a central office to the 9-1-1 selective router (end-office trunks)
   - Circuits between the PSAP and the radio tower (radio circuits)

2. PSAP administrator notifies the FCC by email (tspinfo@fcc.gov) of proposed TSP coverage and requests federal sponsorship. In requesting sponsorship, the PSAP administrator provides the following information: the identity of each 9-1-1 center along with the related quantity and type of circuits for which coverage is requested. (for example, Topeka Main Ave PSAP, 5 PSAP trunks and 2 ALI data circuits). Based on this information, the FCC determines whether it can sponsor the PSAP.

3. Upon notification by the FCC that the FCC will act as the PSAP's federal sponsor, the PSAP administrator accesses the NCS web-site at (http://tsp.ncs.gov) to establish a TSP account.

4. NCS provides the PSAP administrator with a login ID and password.

5. PSAP administrator fills out the application form (#315) on the NCS web-site.

6. NCS approves TSP coverage and provides a TSP authorization code to the PSAP administrator. (for example, TSP02H682)

7. PSAP administrator notifies the service provider of authorized TSP codes and requests TSP service.

8. PSAP administrator submits the TSP coding associated with each 9-1-1 circuit to the 9-1-1 service provider. The 9-1-1 service provider issues the appropriate service order activity to establish the TSP code on the 9-1-1 circuit and have it provisioned within the internal service provider operations support systems.